

# Scholarship Recipient Expectations

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## BACKGROUND

Tigard Youth Football (TYF) currently awards the equivalent of 22 need-based scholarships to allow athletes to participate who otherwise could not. TYF awards both full and partial scholarships. To apply for a scholarship, parents/guardians of scholarship candidates submit a copy of their approved Free and Reduced Lunch Program application. Scholarship requests and supporting materials are submitted to the Registrar by 5/1 and recipients are selected by the Executive Committee of the Board by 5/12.

## EXPECTATION

In the past TYF has not expected a commitment from the parents/guardians of our scholarship youth above what is expected of all TYF parents/guardians. To better meet the demands of providing a quality football experience for our youth and community, TYF will henceforth require, in return for a scholarship, that the parents/guardians of scholarship recipients commit their time at a level above what is expected of all TYF parents/guardians. Board members and associate board members who have scholarship athletes will be exempt from this additional time commitment.

## REQUIREMENTS

When a scholarship is awarded, scholarship parents/guardians sign up for one or a combination of options of their choosing to fulfill this commitment. The option(s) would add up to a commitment of eight hours. Partial scholarship recipients will have their commitment reduced on a pro-rated basis, e.g. the parents/guardians of 50% scholarship recipients would have to fulfill a four hour commitment. TYF may need to adjust chosen options and/or hours based upon TYF's need and what is deemed reasonable. It is not expected, however, that total hours will exceed eight.

In order to potentially offer more scholarships, TYF will charge all scholarship recipients a \$75 fee; which is made up of a \$50 registration fee and a \$25 equipment deposit. This fee is due at registration. However, payments may be spread out subject to the following conditions: 1) The \$25 equipment deposit must be paid before equipment can be issued (normally in June); and 2) the \$50 registration fee must be paid in full by 8/1. Thereafter, recipients will not be permitted to participate and will receive no game jersey until they are paid in full.

Parents/guardians who fail to fulfill the additional commitment will forfeit their \$25 equipment deposit and their scholarship athlete will not be eligible for scholarships for future years unless specifically approved by the TYF Board. In no case will the scholarship athlete be eligible for a scholarship the following year if the parents/guardians have failed to fulfill the additional time commitment.

The responsible board member (see **OPTIONS** for areas of responsibility) draws up (and updates as needed) a job description for the option that falls under his/her area so that the parents/guardians of the scholarship recipient know what is expected when committing. The responsible board member

draws up and maintains the schedule for his/her area, assigns specific duties, is the contact point for the scholarship parents/guardians, and tracks hours toward fulfillment of the additional time commitment. During the season the Vice-President oversees this process, maintaining overall hours tracking and resolving issues as necessary. At the end of the season the Vice-President makes a final commitment fulfillment report to the Registrar for equipment deposit distribution purposes and to the Board to document future scholarship eligibility. To respect confidentiality, the Board, and not the coaches, is the contact point for all communication regarding scholarship recipient expectations between TYF and scholarship recipient parents/guardians.

Whenever possible parents/guardians unable to work a shift for which they have signed-up give 72 hours notice to the responsible board member so that there is adequate time to schedule a replacement. The responsible board member arranges replacements and maintains a call list of back-ups, including paid back-ups where appropriate (field greeters and clean-up crew).

Parents/guardians, grandparents and siblings over the age of eighteen may fulfill the commitment, but siblings or friends under the age of eighteen should not.

### OPTIONS

**Field Greeter.** Instead of outside help, which currently costs TYF \$75 per six-and-one-half hour shift, TYF will utilize scholarship parents/guardians or their majority age designates as field greeters. The responsible board member is the Officials/Field Greeters Manager.

Field Greeter duties are the following:

- Check in before the shift and out after the shift with the Snack Shack Manager.

Pre-Game:

- Greet the visitor head coach and let him know locations of the bathrooms, snack shack, weigh-ins; and other housekeeping items such as field rules.
- Check the bottom of all players' cleats during the team weigh-ins to ensure that there are no metal pieces.
- Fill out the form with the referees' names and times that they are working .

During Each Game:

- Ensure that TYF field rules are being followed. These rules are posted at each field entrance.
- Monitor spectators for appropriate behavior. Relay reminders to announcer's booth as needed.
- Monitor garbage cans and empty as needed.
- Check in with the snack shack to see that all shifts are covered. Solicit parents/guardians at field for additional help to fill in for no-shows as needed.
- At the end of each game write down final score and have each head coach initial.

End of Shift:

- Meet with on-coming shift and hand over the clipboard. If you are working the last shift of the day then give the clipboard to the Snack Shack Manager once you have it all filled out.
- Update on-coming shift on how the day has gone so far.
- Check out with the Snack Shack Manager.

**Snack Shack.** Up to four two hour shifts for each scholarship family over and above what is normally required of TYF families. The responsible board member is the Snack Shack Manager. In addition to serving/selling snacks and drinks, duties could include:

- Provisions unloading and set-up.
- Coffee pick-up.
- Pick-up miscellaneous items like ice, propane, etc.
- BBQ set-up and cooking.
- Breakdown, including recycling and waste disposal, BBQ; and BBQ tent take-down, dish washing.

**Field Clean-Up and Take-Down.** Up to four two hour shifts from 7-9 p.m. The responsible board member is the Fields Manager.

- Empty trash cans and put in new liners.
- Take garbage bags to garbage dumpster.
- Take cardboard to recycling dumpster.
- Put away all field markers, goal post pads and chains in storage shed and lock up shed.
- Put scale in snack shack.
- Put TYF welcome and rules signs in snack shack.

TYF is aware and sensitive that some scholarship families may have work schedules that preclude their ability to fulfill their commitment by way of the previously outlined options. In order to accommodate these families and yet still have them meet their commitment, TYF will consider such situations as they arise and work out alternatives. As this is an accommodation, it will not be described in scholarship literature. Alternatives might include help with sponsorship, events, parent scout team, mailings and other duties that could be performed during alternate hours or from the home. Here again, TYF wishes to maintain confidentiality.

**Sponsorship.** Parents/guardians of scholarship athletes will be asked to provide the Sponsorship/Fundraising Manager with the contact information for five to ten businesses they would feel comfortable contacting or having TYF contact for a corporate TYF sponsorship. TYF will draw up a letter to be signed by the scholarship athlete. Follow-up will be conducted by TYF and/or the scholarship parent/guardian (if they feel capable/comfortable). This is something that will be done by all scholarship families independent of the other options.

I agree to fulfill the requirements set forth in the Scholarship Recipient Expectations. Failing to do will result in forfeiting my \$25 equipment deposit and my scholarship athlete will not be eligible for scholarships for future years unless specifically approved by the TYF Board.

***Please return this with your scholarship application.***

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**Athletes Name/Grade (in fall)**

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**Parent/Guardian Name (Print)**

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**Parent/Guardian Signature**

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**Date**

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**Registrar's Signature**

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**Date**

